



## Appointment of Proxy AUSIT QLD Branch AGM 2023

Section 10.5 of the AUSIT Constitution allows members who are unable to attend an AGM to appoint a proxy. No member attending an AGM may hold more than 25 proxies.

### Person assigning proxy

Name:

Email:

Phone:

As a financial member\* of AUSIT and member of the QLD branch, I hereby appoint as my proxy to vote as required on my behalf at the above Annual General Meeting the person identified below, also being a financial member\* of AUSIT and member of the QLD branch:

Signature:

### Person holding proxy

Name:

Email:

Phone:

[\* 'Member' means Senior Practitioner, Senior Member, Ordinary Member, Retired Member, or Student Member. 'Financial' means having renewed AUSIT membership for 2022–23, or having joined AUSIT during the 2023–24 membership year.]

Once completed and signed by the person assigning the proxy, please **submit this form** by emailing it to [qld@ausit.org](mailto:qld@ausit.org) by close of business on **Wednesday 13 Sept 23**.

For additional information or any queries, please contact the Branch Secretary at the above email address, or the National Secretariat at [admin@ausit.org](mailto:admin@ausit.org).

### Completion instructions:

- A member intending to assign a proxy should first check that the person who will be holding the proxy is **willing to accept** that role, and confirm that they have the **correct email and phone** information..
- The person assigning the proxy should fill in **all** required information (including the information relating to the person who will be holding the proxy) **before** signing the form.
- Note that once the form has been signed, any fields / boxes not completed **cannot be changed / added to**.
- The person assigning the proxy should **save the form** by replacing '[name]' in the filename with their own surname before submitting the form.
- While this is not mandatory, the person holding the proxy should be given a copy of the completed form.